



HERITAGE PUBLIC LIBRARY

7791 Invicta Lane, New Kent, VA 23124 (804)966-2480 www.heritagepubliclibrary.org

Meeting of the Heritage Public Library Board of Trustees

New Kent

October 20th 2025 7:00 p.m.

AGENDA

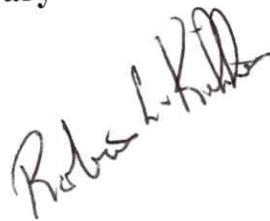
- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes
- IV. Citizen Comments

- I. Treasurer's Report
 - Budget Report
 - Audit successfully completed - no reports received as of this week
- II. Director's Report
 - Transitioning to another book vendor as Baker and Taylor is closing down
- III. Unfinished Business
 - Survey results held over for next board meeting
- IV. Committee Reports
 - None
- V. New Business

- VI. Adjournment

Next meeting in Charles City on January 26th 2026 at 7:00 p.m.

**Minutes of the Meeting of the Heritage Public Library
Board of Trustees
New Kent
October 20, 2025**



Trustees present:

Robert Kikkert, Chair
Rose Schooff, Treasurer
Jerene Beyer
Jordan Bowman, Secretary
Jane Copeland
Lelia McKee
Renee Lockwood
Victoria Brame

Absent:

Jay Templin, Vice Chair
Jean Hancock
Deanna Pollard

Also Present:

Stacey Tromblee – HPL Executive Director
Bethann Ford – Office Manager

Call to Order: Robert Kikkert at 7:00 pm

Approval of Agenda: Victoria Brame (1st Motion) - Lelia McKee (2nd Motion) - All in favor

Approval of Minutes: Rose Schooff (1st Motion) - Jerene Beyer (2nd Motion) - All in favor

Treasurer's Report: Given by Rose Schooff. Yearly audit successfully completed - no printed reports to share from Robinson accounting firm received as of this week

Director's Report: Given by Stacey Tromblee. Transitioning to another book vendor as Baker and Taylor is closing down.

Citizen Comments: None (Bethann Ford HPL Office Manager provided some Charles City K-12 school insights during the Director's report)

Unfinished Business:

Survey results held over for next board meeting (will carry over since we don't have Charles City data)

Committee Reports: None

New Business: None

Adjournment at 7:48 pm with Victoria Brame (1st Motion) - Lelia McKee (2nd Motion) - All in favor. Next meeting is scheduled for January 26th 2026 in Charles City at 7:00 p.m.