



HERITAGE PUBLIC LIBRARY

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Meeting of the Heritage Public Library Board of Trustees

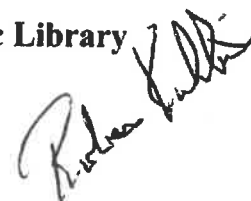
New Kent

April 15, 2024 7:00 p.m.

AGENDA

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes
- IV. Treasurer's Report
- V. Citizen Comments
- VI. Director's Report
 - a. Activities and Programming
 - b. Building
 - c. Procedures
- VII. Committee Reports
- VIII. Unfinished Business
- IX. New Business
 - a. Personnel - Executive session
- X. Adjournment
 - a. Next meeting in Charles City on July 15 2024 at 7:00 p.m.

**Minutes of the Meeting of the Heritage Public Library
Board of Trustees
New Kent
April 15, 2024**



Trustees present:

Robert Kikkert, Chair
Jay Templin, Vice Chair
Jerene Beyer, Secretary
Rose Schooff, Treasurer
Kimberlee Moyer
Victoria Brame
Jean Hancock
Jane Copland
Jordan Bowman

Absent:

Lelia McKee
Chris Matthies
Glenda Greene

Also present:

Stacey Tromblee, HPL Executive Director

- I. **Call to Order:** Chair called the regular quarterly meeting to order at 7:00 PM. New members were introduced (Jane Copland, Jean Hancock and Jordan Bowman)
- II. **Approval of Agenda:** Kimberlee Moyer made the motion to approve the agenda, seconded by Jean Hancock and unanimously approved.
- III. **Approval of Minutes:** It was discussed to amend the minutes by removing Glenda Greene from those who were present and add Jane Copland to one who was present. Rose Schooff made the motion to accept the amended minutes and seconded by Victoria Brame. Motion was approved.
- IV. **Treasurer's Report:** Quicken Books is being upgraded. Transition is not complete due to delay in process. No action on current budget. An updated budget is expected to be sent to the board at the end of April. Report submitted by Rose Schooff.
- V. **Citizen's Comment Period:** Beth Ann Ford, office manager for HPL,